Welcome to The Ships Photographer Privacy Policy.

Introduction

As a leading provider of photographic services to cruise lines. The Ships Photographer is a cruise ship recruiter ideal for anyone looking for a photographic career at sea aboard a P&O Cruises or Cunard Cruise Lines ship

We take the privacy and protection of data and information seriously and are committed to handling the personal information of all those we engage with, whether customers, suppliers, colleagues or any other community, responsibly and in a way that meets the legal requirements of the countries in which we operate.

This Privacy Policy relates to the information collected and processed by The Ships Photographer when interacting with this website, [www.theshipsphotographer.com](http://www.theshipsphotographer.com/). This website is owned and run by The Ships Photographer.

Who are we

The Ships Photographer (“TSP”, “us” or “we”) is a leading provider of photographic services for cruise lines.

We are committed to abiding by this privacy policy, as well as the requirements of applicable laws, in the operation of our business. Please read this policy carefully as it explains our views and practices regarding your personal information and how it is handled. By accessing or browsing our websites, you confirm that you have read, understood and agree to this privacy policy in its entirety. If you do not agree with the practices described in this policy, you should not use this website.

What we collect

This section explains the personal information that may be collected when using our products and services, and the other personal data we may receive from other sources.

In this Privacy Policy, the term “personal information” refers to information that (either in isolation or in combination with other information held by us) enables you to be identified as an individual or recognised directly or indirectly, which includes:

* Contact details, such as your name, e-mail address, postal address and telephone number;
* Educational, nationality and professional background information;
* Usernames and passwords;
* Payment information, such as a credit or debit card number;
* Comments, feedback, posts and other content you submit;
* Interests and communication preferences, including marketing permissions where appropriate; and
* Location information (e.g. through mobile apps).

We collect and use your personal information in the following main categories:

* As customer/consumer data, related to transactions, prospective sales or analytics;
* As contact data, which includes academic and corporate customer contact data such as details of account manager/key contact at corporate customers, and subscriber/user data;
* Product/intelligence data, collected through customer and market research surveys; and

Sensitive personal data
If collecting or storing sensitive personal data such as information relating to health, beliefs or political affiliation, we typically ask for your explicit consent.  However, there are some situations where it will not be possible to request consent, such as if you have an accident at one of our events.  If this does occur, we will ensure your privacy rights are protected.

Children’s personal data
Our products and services are directed to academics and business professionals.  They are not intended for children under the age of 13 and we do not knowingly collect personal data from this age group.  If any information is collected from a child under the age of 13 without verification of parental consent, it will be deleted. Any videos or photographs of children will only be captured with explicit parental consent.

Information we receive and collect from other sources

We may receive information about you from other websites operated by the UBM group or from the other services that we provide.  We also work closely with third parties such as payment processors and app providers and may receive information about you from them.  We may also collect information about you from publicly available sources, including publicly available content on social media.

The information you give us

**This section explains t**he Information you give us when you access and browse our websites. The Information you give us when you access and browse our websites (including when you register interest in our products or fill in forms on our websites) such as applying for a position onboard as a photographer or when you correspond with us by phone or email or other electronic means, you may give us information about yourself.  The information you give us may include your name, payment processing information, postal address, email address, landline and/or mobile telephone number, delivery details, payment processing information and information about your employment (including your job title, responsibilities and employer’s details) as well as other personal information.

How and why personal information is used

**This section explains in detail how and why we use personal information.** We have determined that we can rely on a legitimate interest to market to our customers. We use your personal information to pursue our legitimate interests, provided your interests and fundamental rights do not override those interests. We make sure that we take into account any potential impact that such use may have on you and we won’t use your information if we believe your interests should override ours unless we have other lawful grounds to do so (such as your consent or if we have a legal obligation).

Lawful Processing in Europe

The Ships Photographer collects and uses personal information and the lawful bases we use for this activity in Europe, as required under European data protection laws, are:

* Where it is necessary for entering into or performing a contract with you
* Where we have a legitimateinterest to do so, provided your rights do not override thoseinterests
* Where you have consented to its use
* Where our colleagues believe it is in your vital interests to share your personal details, for example with emergency services
* Where required to comply with our legal obligations

Product enquires, sales and administration

As part of a purchase, product enquiry, request for information and for account administration, we collect information such as your name, country, job title, company information or academic affiliation, postal address, e-mail address and telephone number.
If you have made an enquiry about us or our products or services, either online or over the phone, we will use your personal information to respond to the enquiry or to take other steps at your request, before you enter into a contract.  For example, we collect the e-mail addresses and additional contact details of those who send e-mails to request information.
If you have registered for or purchased a product or services, your personal information will be used to provide that product or service, communicate about it and handle payments, as is necessary for the performance of the contract entered into.

For purchases, payment information, including credit/debit card number/bank details and billing addresses are also collected.  Where payment card processors are used to facilitate payment card transactions on our website, your data will be collected and used according to that data processors’ privacy policy.

If your personal information is relevant to certain products and is freely available through public sources, such as on a website related to your work or profession, we may use this personal information for providing customers with our products, as part of our legitimate interests as a commercial organisation.

Photography onboard

In addition, we sometimes take photos and videos onboard the ships, which may feature guests.  Where photos and videos are taken that feature you, we may use those photos and videos for promotional purposes. You hereby consent to and grant TSP a royalty-free, irrevocable, perpetual, worldwide, transferable sub-licensable licence to use the Images for any purpose whatsoever. You acknowledge that TSP is the exclusive owner of all rights of the images. Concerning children please see the above section – Children’s personal data.

Marketing

We may use your personal information to send you newsletters, offers or other marketing e-mails to keep you up to date with our news, events and products that may be of interest.  Depending on the nature of your interaction with us and the laws of the country where you live, you may have actively given your consent for this by opting in, or we may be entitled to rely on your implied consent or our legitimate interests.  The opportunity to opt-out of future marketing e-mails will always be provided, and information on how to do this given when your personal information is collected and on every marketing e-mail sent.  You have the right to amend your marketing preferences at any time.

Email unsubscribes links

When you click the unsubscribe links in our marketing emails you are only unsubscribing from that particular channel, please note that you may have subscribed to other TSP channels independently which you will need to unsubscribe (if you so wish) separately using the links provided on their communications. In order to perform a global unsubscribe and stop receiving marketing communications from ALL TSP channels.

To make such a request, please write to us at The Ship’s Photographer (Services) Limited, Customer Service Team, Threefield House, Threefield Lane, Southampton, SO14 3LP

Mobile applications and website analytics (including location data)

We may combine visitor session information, or other information collected through tracking technologies with personally identifiable information, to understand and measure your online experiences and determine what products, promotions and services are likely to be of interest.
Technical methods are also used in HTML e-mails sent to visitors, for purposes including: (i) to determine whether visitors have opened or forwarded e-mails and/or clicked on links in those e-mails, (ii) to customise the display of banner advertisements and other messages after closing an e-mail, and (iii) to determine whether a visitor has made an enquiry or a purchase in response to a particular e-mail.
In compliance with the California Online Privacy Protection Act (CalOPPA) (e.g. Browsers Do Not Track Signals), while we strive to offer you a choice when using our website and mobile applications, we do not promise that we will be able to receive or honour web browser Do Not Track signals.

Automated decision-making (including profiling)

TSP does not utilise automatic decision making.

How we protect your personal information

Any personal information given to us will be treated with the utmost care and security. This section sets out some of the security measures in place.

We use administrative, technical, and physical measures to safeguard personal information against loss, theft and unauthorised uses, access or modifications.

Certain areas of our websites may be password protected. Where we have given you (or where you have chosen) a password, you are responsible for keeping this password confidential.  We ask you not to share your password(s) with anyone.  Electronic data and databases are stored on secure computer systems and we control who has access to information, using both physical and electronic means.

Our colleagues receive data protection training, and we have detailed security and data protection policies that colleagues are required to follow when handling personal data. All reasonable steps are taken to ensure that your personal information is kept secure from unauthorised access, but we cannot guarantee it will be secure during the transmission process to this website because this transmission is not controlled by us.

Payments made via our websites are processed in a secure environment using the software provided by third-party providers.

International transfer of personal information

As an international business and because of the technologies we use, personal information may be accessed by our colleagues and third-party service providers from locations outside of the European Economic Area, whose data protection laws may not be as extensive as those in Europe.

To ensure the same level of protection is in place when processing is conducted outside the European Economic Area, we use appropriate safeguards approved by the European Commission.

We apply appropriate protection to make sure your personal data remains adequately protected and is treated in line with this Privacy Policy.  TSP has international data transfer agreements with relevant third-party service providers based on standard contractual clauses approved by the European Commission.

Cookies

We use cookies and similar technologies on our websites to improve performance and make your experience better. A cookie is a small text file containing a user ID that is automatically placed on a user’s computer or another device when visiting a website.  Cookies record the pages visited and the actions are taken on a website but do not contain any personal information.  From time to time, we may use cookies for purposes including administering the Website; tracking your activity on the website; gathering broad demographic information for aggregate use to improve the website, and offering time-saving or personalised features on the website.  For more information, please visit our Cookie Policy.

Third-party links

This website contains links to websites of other businesses, including potential websites of other businesses within Informa.  These businesses will have their own privacy policies, tailored to their particular business practices and the sectors in which they operate, and if following those links, we recommend reviewing the privacy policy of each website to understand how personal data is used in that instance.  The inclusion of links to these websites does not imply an endorsement or validation of their content, and we are not responsible for their privacy practices, nor do we accept any liability in connection with the content on such websites.

Sharing with service providers

We may share your personal information with third parties to assist in providing products and services to you on our behalf. These can include providers of audio-visual services, IT, hosting and other infrastructure, payment processing, and data cleansing and processing services. In the course of providing such services, these Service Providers may have access to your personal information. These third parties are contractually bound only to use personal information to perform the services that we hire them to provide. We will always use our best efforts to ensure that all the Service Providers we work with will keep your personal data secure.

Website hosting/development providers, website analytics providers, email tracking service providers, cloud storage and cloud communication service providers and providers of other cloud software that enable us to provide the service. We will only share your personal information with such third parties to the extent necessary for them to provide such assistance.

Sharing with other Organisations

We may share your personal information with third parties outside TSP in the event of a sale, merger, acquisition, partnership, joint venture, or negotiations related to the same with respect to all or part of our business.

In some circumstances, we may be legally required to disclose your personal information, because a court, the police, another judicial or law enforcement body, or government entity has asked us for it.

In the event that we sell or buy any business or assets, in which case we may disclose your personal data to the prospective seller or buyer of such business or assets;

if TSP or substantially all of its assets are acquired by a third party, in which case personal data about its customers and employees will be one of the transferred assets; and

if we are under a duty to disclose or share your personal data in order to comply with any legal obligation or in order to enforce our terms and conditions or other agreements or to protect the rights, property or safety of TSP.

If you have applied to work for TSP onboard the ships we need to share information to furnish you with uniforms, arrange transport and to ensure MLC2006 compliance for medical standards.

How long information is kept

We will only retain your personal information for as long as is necessary and as permitted by applicable laws.

We will retain your personal information while we are using it, as described in the section above and may continue to retain it after these uses have ended where we have a legitimate business purpose. For example, if you have opted out of marketing communications from us, we will retain limited details about you to ensure the opt-out request is honoured. We may also continue to retain your personal information to meet our legal requirements or to defend or exercise our legal rights.

The length of time for which we will retain personal information will depend on the purposes for which it is retained. After we no longer need to retain your personal information, it will be deleted or securely destroyed.

Updating your information and marketing preferences

We want to ensure you remain in control of your personal information. We try to ensure that the personal information held about you is accurate and up-to-date and will always give the opportunity to opt-out of future marketing communications.

Information on how to opt-out will be given when your personal information is collected and specified on every marketing or news alert email sent. If at any stage you would like to update or correct such personal information, or opt-out of future marketing communications, email or write to us at the addresses provided in the ‘Contacting Us’ section below.

Your rights for EU Citizens

We operate in countries with data protection laws that may provide individuals with the right to be able to access and control their information. We always will enable you to exercise those rights as provided by data protection laws. EU data protection laws give individuals a number of rights, where their data and information is processed by companies active and operating in Europe. Under the General Data Protection Regulation these are:

* The right to confirmation whether or not we have your personal data and, if we do, to obtain a copy of the personal information we hold. This is known as a subject access request (SAR).
* The right to have inaccurate data rectified.
* The right to have your data erased. This does not, however, apply where it is necessary for us to continue to use the data for a lawful reason.
* The right to request the restriction or suppression of their personal data, such as, we will stop using the data, but we may continue storing it.
* The right to obtain your personal data that you have provided to us, on the basis of consent or performance of a contract, and where technically feasible, transmitted in a common electronic format to you or directly to another company.
* The right to object to the use of your data. Specifically, you have the right to object to our use for marketing and in relation to automated decision making, including profiling where there may be legal or similarly significant effects.

There are exceptions to the rights above. Where you make a request to us as part of these rights, we will always try to respond to your satisfaction, although there may be situations where we are unable to do so. Depending on the laws of the country where you live, you may have other rights in respect of your personal information. If you wish to exercise any legal right in respect to your personal information, please contact us via one of the methods set out in the Contact Us section below.

In some cases, we may be entitled to decline a request you have made regarding your personal information, in accordance with applicable laws. We will explain if that is the case. Otherwise, we will meet your request as promptly as we reasonably can. If you have requested that we stop sending you marketing messages, please note that you may still receive them for a short period while the request is processed.

Changes to this Privacy Policy

To keep up with changing legislation, best practice and changes in how we process personal data, this Privacy Policy may be revised at any time without notice by posting an updated version on this website. Checking back periodically will mean you are aware of any changes. This Privacy Policy should be read in conjunction with the website’s Terms and Conditions and is also subject to the website’s Terms of Use.

Contacting us

If you have any questions about this Privacy Policy, you can contact our Admin Team.

If you have any questions about this privacy policy or relating to our use of your information, write to our The Ships Photographer, Customer Service Team, Threefield House, Threefield Lane, Southampton, SO14 3LP.

We hope to resolve any privacy concerns you may have. If you are not happy with our response, or you believe that your data protection or privacy rights have been infringed, you can complain to any supervisory authority or another public body with responsibility for enforcing privacy laws. In the UK, the UK Information Commissioner’s Office regulates and enforces data protection law. Their procedures can be found at [www.ico.org.uk](http://www.ico.org.uk/).

For the purpose of applicable data protection laws, TSP is the data controller.

Version 1.0 of this privacy policy is effective as of 03 September 2019.